

February 10, 2010

To the Members:

Yasuki Kobayashi
President for,
5th Annual Conference of the Japan Health Economics Association

Notice of the “5th Annual Conference of the Japan Health Economics Association”

Dear Members:

We proudly announce that the Japan Health Economics Association will hold its 5th annual conference for 2010 according to the following schedule. We are looking forward to seeing you in Hongo Campus, Tokyo, and exchanging scientific discussion on health economics, policy, and other relevant topics...

Sincerely

I. Date, Place, and Registration

Date: 10:00 - 18:00 (provisional) on Saturday, July 10, 2010

Place: Tetsumon Memorial Hall, the Education and Research Building, Graduate School of Medicine, the University of Tokyo (3-1, Hongo 7-chome, Bunkyo-ku, Tokyo)

Registration fee: ¥5,000 for members; ¥1,000 for student members; ¥10,000 for non-members

II. General meeting of the association members

The general meeting will be held during the annual conference.

III. Guideline for paper submission

- Scientific papers on health economics, health services research, and other relevant topics are cordially invited for presentation. Final decision on paper acceptance will be left to the Program Committee.

- **Qualifications for applicants**

The first author / presenter of the paper must be a member of the Japan Health Economics Association. Otherwise, there are no qualification rules for co-authors. Member registration for the Japan Health Economics Association is recommended to non-member participants. If the first author/presenter is a graduate school student, a recommendation letter from his/her supervisor should be accompanied.

- **Schedule**

The structured abstract (format attached below) should be submitted by: Friday, February 26, 2010.

The decision on paper acceptance by the Program Committee will be finalized and announced in early April, 2010.

Those whose paper is accepted should submit the final version of the paper by: Friday, May 21, 2010. Submitted papers will be forwarded to appointed peer reviewers for counter comments. The deadline should be strictly met. A submitted paper should be scientifically sound and organized. The presenter is also asked to submit a PowerPoint version of the paper for oral presentation by: Friday, June 25, 2010.

● Abstract submission

The structured abstract should be submitted by e-mail to the JHEA secretariats. Standardized format is available at the JHEA website (see Contact Address).

Japanese as well as English abstract is acceptable.

- Japanese abstract should be prepared in one-page A4-size sheet by Word, 40 characters per line x 36 lines, 1,440 two-byte characters in total without figure. One figure/table should be counted as 240 two-byte characters.
- English abstract should be prepared in one-page A4 sheet by Word, 500 words maximum. One figure/table should be counted as 100 words.
- Maximum number of characters/words includes author's name, affiliation, and paper title.

● Appointed peer reviewer and counter comment

At the time of abstract submission, the author is asked to appoint two potential peer reviewers who are acquainted with the topic/theme of the paper, and are available for counter discussion to the submitted paper. Final decision of reviewer assignment will be left to the Program Committee. It is preferable that appointed peer reviewers are selected among the members of the JHEA.

● Paper submission and presentation

A submitted paper for peer review should be written in either Japanese or English. Oral presentation and counter discussion require a PowerPoint version of the paper. Oral presentation can be done in either Japanese or English.

- ▶ The first authorship is limited to only one paper/presentation. Co-authorship is allowed for more than two papers/presentations.
- ▶ The presented paper should be an unpublished article. .

● List of the members of the Program Committee

President for the annual conference	Professor, Graduate School of Medicine, the University of Tokyo	Yasuki Kobayashi
Committee Chair	Professor, School of Public Health, the University of Tokyo	Hideki Hashimoto
Member	Senior Researcher National Institute of Population and Social Security Research	Nobuyuki Izumida
Member	Associate Professor, Department of Health Care Administration and Management, Graduate School of Medical Sciences, Kyushu University	Kazuaki Kuwabara
Member	Manager Department of Management Science, National Institute of Public Health	Takuma Sugahara
Member	Senior Researcher, Department of Theoretical Social Security Research National Institute of Population and Social Security Research	Haruko Noguchi
Member	Associate Professor, School of Public Health, the University of Tokyo	Takahiro Higashi
Member	Special Principal Researcher, Institute for Health Economics and Policy; Associate Professor, School of Public Health, the University of Tokyo	Takashi Fukuda

Contact address

Secretariat of the Japan Health Economics Association
c/o Institute for Health Economics and Policy, Association for Health Economic Research and Social Insurance and Welfare (2nd Fl., No.11 Toyo-kaiji Bldg., 5-11, Nishishimbashi 1-chome, Minato-ku, Tokyo, 105-0003)
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**5th Annual Conference
of the Japan Health Economics Association
Structured Abstract Format**

Author	
Affiliation	
Title	
Background	
Objective	
Method	
Results	
Discussion	